



# APMA Steering Meeting Agenda

**Date: 02/06/2023**

**Time: 5:30 p.m.**

**Zoom link**

- 1. Call to Order**
- 2. Attendance**
  - a. Welcome
  - b. Approved minutes from last
  - c. Approval of today's Steering Agenda
- 3. Items Requiring Steering Committee Vote**
  - a. None
- 4. Administrator's Report (Cassie Guilbeault)**
  - a. Administrator update
- 5. Steering Committee Updates**
  - a. President's Report
    - i. Open positions
      1. Treasurer
      2. Resources Chair
      3. E & E Chair
    - ii. Conflict of Interest Form Reminder
    - iii. Steering Goal reminder
    - iv. Strategic Planning Retreat Survey
    - v. Volunteer Thank you Event
    - vi. Committee/Steering Member assignment
  - b. VP Report
    - i. Website Update
  - c. Treasurer Report
    - i. Review of Current Financials
- 6. Discussion Items**
  - a. Board meeting planning, and APMA mission
  - b. Bylaw change-Meeting Change to allow for Change in Working Committee meetings
  - c. Financial Sustainability
  - d. Committee Missions
- 7. Plan agenda items for the next APMA board meeting**
  - a. Budget Review in relationship to our mission as a board
  - b. Event and Fundraising planning
  - c. Move discussion items forward to board agenda for discussion except APMA mission which will be done in the April meeting

**8. New business**

a.

**9. A reminder of upcoming events**

- a. **Diversity Meeting: February 12, 7pm-8pm Virtual**
- b. **Board Meeting: February 23rd 5:30-7, Virtual**
- c. **Parent Teacher Conferences: February 21 & 23**
- d. **Montessori Education Week: February 27-March 3**
- e. **Cocoa & Chat Montessori Education Celebration: March 2nd**

**10. Adjourn**

i.